

In Brief

September 2010

2011 CONSOLIDATED ELECTION CALENDAR

CHANGED DEADLINES ARE QUICKLY APPROACHING THANKS TO RECENT LEGISLATION

Public Act 96-1008, which became effective July 6, 2010, has changed many deadlines pertinent to the election responsibilities of board secretaries and municipal clerks. It is critical to review this calendar carefully and set aside old assumptions about election deadlines, a number of which have now been moved up by 30 days or more.

Both candidates and objectors will need to pay close attention to accelerated deadlines which will occur just before and after Christmas in 2010. For example, the last day for filing nominating papers is December 20, 2010, and the deadline for objecting to nominating papers will be five business days thereafter. Also, a complaint seeking judicial review of an electoral board decision must now be filed in the circuit court and served within 5 days of the date of the electoral board decision. (The law formerly allowed 10 days.)

While every effort has been made to provide accurate information in this Election Calendar, you should consult with legal counsel to verify the requirements and deadlines which apply to your particular circumstances. For instance, some deadlines can "float" depending upon the date on which a particular prior act occurred. Some dates shown below may change due to further legislative or administrative action. If so, we will issue a supplemental bulletin describing the changes.

Also, certain dates fall on Saturdays, Sundays or legal holidays. The deadline for a particular act may be moved forward, backward or remain the same, depending on the law applicable to that deadline

and whether the pertinent government office is open. Whenever possible, candidates should file early to avoid a challenge to the timeliness of their filings.

Complete information and forms, including the *Local Election Official's Handbook for the 2011 Consolidated Election*, are posted on the website of the State Board of Elections, www.elections.state.il.us. Chapter, Act and Section references in this newsletter are to the Illinois Compiled Statutes.

OFFICIALS ELECTED AT THE APRIL 2011 CONSOLIDATED ELECTION

School officials, and some municipal officials, are elected at the Consolidated Election on the first Tuesday in April of odd-numbered years. Next year's Consolidated Election will be held on April 5, 2011. The last day for your county clerk or board of election commissioners to canvass your election results is April 26, 2010.

The following schedule applies for school officials:

4-YEAR TERM DISTRICTS

Elected	Term Begins	Term Ends
April 2009	May 2009	May 2013
April 2011	May 2011	May 2015

6-YEAR TERM DISTRICTS

Elected	Term Begins	Term Ends
April 2009	May 2009	May 2015
April 2011	May 2011	May 2017

This schedule is intended as a general guide for school and municipal officials, with the caveat that it does not include information regarding the February 22, 2011 Consolidated Primary Election. If you have any questions concerning the Consolidated Primary Election, please contact your RSNLT attorney.

Officials elected in April 2011 will take office at the first regular meeting following the canvass of election results. Because the canvass may not take place until 21 days after the election, it is likely that most new officials will assume office in May. Municipalities may adopt an ordinance setting a different transition date, but the substitute date must not be later than the first regular meeting in June.

OFFICE	TERM BEGINS
Boards of Education	At the organizational meeting to be held within 28 days after the election (on or before May 3, 2010).
Community College Trustees	At the organizational meeting to be held within 28 days after the election (on or before May 3, 2010).
Cook County Township Trustees of Schools	Third Monday of May (May 16, 2010)
Regional Boards of School Trustees	Third Monday of May (May 16, 2010)
Municipal Officials	First regular or special board meeting during May following the canvass, except as otherwise provided by ordinance, but no later than the first regular or special meeting in June.

2011 ELECTION CALENDAR

DATE	DAYS BEFORE ELECTION	PERSON RESPONSIBLE	EVENT
Tuesday, 9/21/10	196	Candidate	Candidates may begin circulating nominating petitions not more than 90 days preceding last day for filing nominating papers (12/20/10). (10 ILCS 5/10-4)
Friday, 12/3/10	123	Secretary of Board (optional)	Deadline for Board Secretary to publish notice, if desired, of petition filing period (not less than 10 days prior to first day of filing). (105 ILCS 5/9-10)
Saturday, 12/4/10*	122*	Secretary of Board (mandatory if applicable)	If Board passes resolution to take action subject to potential back-door referendum (e.g., issuance of working cash-fund bonds, cf. 105 ILCS 5/20-7), notice must be published no later than 122 days before election (92 days plus 30 days). Note: Election specified must be within 15 months of notice of publication. (10 ILCS 5/28-2) <i>*Note: Because the date set by law falls on a Saturday, we recommend taking action no later than Friday, December 3, 2010.</i>
Monday, 12/13/10	113	Secretary of Board or Municipal Clerk	First day to file nominating petitions in the office of the Board Secretary or Municipal Clerk. (10 ILCS 5/10-6) The Secretary or Clerk or his/her representative must personally tender notices of obligation to report campaign contributions to candidates who file in person. The Secretary or Clerk must send this notice by first-class mail (certified mail preferred) within 2 business days of the filing to any candidate who files by mail or by agent. (10 ILCS 5/9-16(7); 110 ILCS 805/3-7.10) Note: If the Secretary or Clerk is an incumbent board member seeking re-election, a disinterested person must be a witness to the filing of the incumbent petition. (105 ILCS 5/9-10; 110 ILCS 805/3-7.10) All petitions filed by persons waiting in line as of the designated opening hour, or petitions filed by mail and received after midnight of the first day of filing and delivered in first mail delivery, are deemed simultaneously filed . All petitions filed thereafter shall be filed in order of actual receipt. This order determines ballot position. A random selection of the order of filing of simultaneously filed petitions shall be made within 9 days following the last day for filing the petitions. Candidates must be sent written notice of time and place of lottery 7 days prior to the lottery . (10 ILCS 5/10-6.2)
Monday, 12/13/10	113	Candidate	Nomination papers for the office of Regional Board of School Trustees in a single county are filed in the office of the County Clerk. Petitions for the office of Multi-County Regional Board of School Trustees are filed in the State Board of Elections' Springfield office. (10 ILCS 5/10-6; 105 ILCS 5/6-10)

2011 ELECTION CALENDAR

DATE	DAYS BEFORE ELECTION	PERSON RESPONSIBLE	EVENT
			<i>Note: Nomination papers are subject to public inspection at all times. No Freedom of Information Act request form is required. (10 ILCS 5/10-7)</i>
Monday, 12/20/10	106	Secretary of Board or Municipal Clerk	Last day to file nominating petitions in the office of the Secretary of the Board or local election official. (10 ILCS 5/10-6.) Office must be kept open until at least 5 p.m. on this day. (10 ILCS 5/1-4.)
Monday, 12/20/10	106	Secretary of Board or Municipal Clerk	Last day for candidates to file receipt for filing a Statement of Economic Interests with the Secretary of the Board or Municipal Clerk. (10 ILCS 5/10-5; 5 ILCS 420/4A-105)
Monday, 12/20/10	106	Secretary of Board	Last day a Secretary of a college/school district may notify a candidate in writing of the acceptance of his petition . Acknowledgment of acceptance of petition must occur within 7 days of filing, or on the last day for filing, whichever is earlier. (105 ILCS 5/9-10; 110 ILCS 805/3-7.10)
Tuesday, 12/21/11	105	Secretary of Board or Municipal Clerk	Secretary must give 7 days' written notice of lottery for ballot position to all political party chairmen, civic organizations and candidates. Secretary must also publicly post time and place of lottery. (10 ILCS 5/10-6.2)
Tuesday, 12/27/10* See note at end of this item.	99* See note at end of this item.	Objector; Secretary of Board or Municipal Clerk; County Clerk; State Board of Elections	<p>Last day for filing objections to nomination papers of candidate, and a copy thereof, in the office where the original nomination papers were filed. (10 ILCS 5/10-8) The Secretary or Clerk should note the day and time of filing of the objection. Objections must be filed within 5 business days after the last day for filing. By noon on the second business day after receipt of the objections, the Board Secretary or Municipal Clerk must transmit the objection via registered mail or receipted personal delivery to the Chairman of the Electoral Board, and a copy of the objections to the candidate. (10 ILCS 5/10-8)</p> <p>Within 24 hours of receiving these original documents, the Electoral Board Chairman must send a call by registered or certified mail to the members of the electoral board, the objector and the candidate. Notice must also be served by the County Sheriff. (10 ILCS 5/10-10) An Open Meetings Act notice and agenda must be posted 48 hours in advance of any electoral board meeting. Contact legal counsel for further direction and for preparation of the required notice and other documents. The initial Electoral Board meeting must be held not less than 3 days nor more than 5 days after</p>

2011 ELECTION CALENDAR

DATE	DAYS BEFORE ELECTION	PERSON RESPONSIBLE	EVENT
			<p>receipt of the original documents by the Chairman. (10 ILCS 5/10-10) The Electoral Board is composed of the President and Secretary of the District Board and the board member with the longest continuous service. (10 ILCS 5/10-9(5)) Substitute members are designated only if one or more of the above members are running for the same position as the challenged candidate. An appeal of an Electoral Board decision must be filed with the Circuit Court and a copy served upon the other parties to the proceeding and the Electoral Board within 5 days of the date of the Electoral Board's decision. (10 ILCS 5/10-8, 5/10-9(5), 5/10-10, 5/10-10.1)</p> <p><i>*Note: Objectors have 5 "business days" after the last day for filing nominating papers (12/20/10) to file objections. A "business day" means any day in which the office of a local election official is open to the public for at least 7 hours. 10 ILCS 5/1-3. Because 12/24/10 is Christmas Eve, many offices may be closed or open for less than 7 hours on that date. If an office is open for 7 hours or more on 12/24/10 the last day for filing objections will be 12/27/10. If an office is closed or open for less than 7 hours on 12/24/10, then the last day for filing objections will be 12/28/10.</i></p>
Tuesday, 12/27/10*	99* See note above.	Secretary of Candidate	Where a candidate has filed petitions for 2 or more incompatible offices , he/she must, within 5 business days following the last day for petition filing, withdraw as a candidate from all but one of such offices. Failure to do so will result in the candidate's name not being certified for or printed on the ballot for any office. (10 ILCS 5/10-7)
Wednesday, 12/29/10	97	Secretary of Board or Municipal Clerk	Last day to hold lottery. Where two or more petitions are filed or deemed filed at the opening hour of the filing period, a lottery for ballot position shall be conducted within 9 days following the last day of filing. (10 ILCS 5/10-6.2)
Monday, 1/3/11	92	Secretary of Board or Municipal Clerk	Last day for submission by electorate of petitions for non-binding public policy questions and referenda to the Board Secretary or Municipal Clerk. (10 ILCS 5/28-2(a), 5/28-6, 5/28-7) School and college boards may not initiate advisory referenda.
Monday, 1/10/11	85	Objector	Last day to file objections to petitions for the submission of local public policy questions to referendum. (EXCEPTIONS: propositions to create a political subdivision and referenda held under the provisions of Article IX of the Liquor Control Act and Section 20 of the Property Tax Code.) Objections to

2011 ELECTION CALENDAR

DATE	DAYS BEFORE ELECTION	PERSON RESPONSIBLE	EVENT
			petitions for local referenda are filed with the same office that has the original petitions. (10 ILCS 5/10-8, 28-4)
Tuesday, 1/18/11	77	Municipal Board	Last day for board to adopt resolution for a referendum on a binding public policy question . (10 ILCS 5/28-2, 5/28-5)
Thursday, 1/27/11	68	Secretary of Board or Municipal Clerk	Last day for local election official to certify names of candidates to each election authority with the term of office (vacancy), residency requirements, and number of candidates to be elected to office. (10 ILCS 5/10-15)
Thursday, 1/27/11	68	Candidate	Not later than the day the local election official certifies names of candidates, a candidate may file a signed and notarized withdrawal of nomination papers in the office of the Board Secretary. (10 ILCS 5/10-7, 5/10-15) <i>Note: Court decisions have upheld the rights of candidates to withdraw at later dates. Whether to implement a late withdrawal is within the discretion of the election authority responsible for printing the ballots.</i>
Thursday, 2/3/11	61	Candidate	Last day a person may file with proper election authority by 5 p.m. a notarized declaration of intent to be a write-in candidate. (10 ILCS 5/17-16.1)
Thursday, 2/3/11	61	Secretary of Board or Municipal Clerk	Last day for local election official to certify all public questions to each election authority. (10 ILCS 5/28-5)
Thursday, 2/24/11	40	Election Authority	To be eligible to obtain pollwatcher credentials , last day for civic organizations and referendum proponents or opponents to register the names and addresses of their principal officers with the election authority. (10 ILCS 5/17-23, 5/18-6) First day for registered voters to apply for an absentee ballot. (10 ILCS 5/19-2)
Tuesday, 3/8/11	26	Election Authority, Secretary of Board	First day election authority can publish Notice of Consolidated Election . The notice must include the polling hours, and the offices for which candidates will be elected. Such notice must also include a list of precinct polling addresses unless published separately at least 10 days prior to Consolidated Election. First day election authority can publish Notice of Referendum . The election authority shall post a copy of the notice at its principal office. The Board Secretary must post a copy of the notice at the District's principal office. (10 ILCS 5/12-4, 5/12-5)

2011 ELECTION CALENDAR

DATE	DAYS BEFORE ELECTION	PERSON RESPONSIBLE	EVENT
Tuesday, 3/8/11	26	Election Authority	Last day for registration or transfer of registration in the office of the election authority. Exception: grace period registrants. (10 ILCS 5/4-6, 4-16; 5-5, 5-23; 6-29, 6-50, 6-53, 6-54)
Sunday, 3/13/11	23	Election Authority	Suggested last day for municipal, township and road district clerks to receive absentee ballot materials for in-person absentee voting from election authority. (10 ILCS 5/19-2.1)
Monday, 3/14/11	22	Election Authority	First day to conduct in-person absentee voting at office of municipal, township, road district clerk or election authority. (10 ILCS 5/19-2.1)
Tuesday, 3/22/11	14	Election Authority	At least 2 weeks prior to the election, the election authority is to have pollwatcher credentials available for distribution. (10 ILCS 5/17-23, 5/18-6) Credentials may be distributed prior to this date, at the discretion of the election authority. Candidates are entitled to 2 watchers per precinct. Pollwatchers must meet certain qualifications.
Monday, 3/28/11	8	Election Authority, Secretary of Board or Municipal Clerk	Last day for election authority to publish Notice of Consolidated Election and Notice of Referenda (may include precinct polling place addresses). The election authority shall post a copy of the notice at its principal office. The Board Secretary must post a copy of the notice at the District's principal office. (10 ILCS 5/12-4, 5/12-5)
Thursday, 3/31/11	5	Election Authority	Last day for election authority to receive application by mail from any registered voter presently in the United States who expects to be absent from his county of residence on Election Day, and the last day for the election authority to mail such ballot. (10 ILCS 5/19-2, 19-4)
Friday, 4/1/11	4	Election Authority	Last day election authority shall have ballots printed and available for inspection by candidates and their agents. (10 ILCS 5/16-5)
Monday, 4/4/11	1	Election Authority	Last day for election authority (except counties with populations of 500,000 or more) to publish a list of all nominations that are to be voted at the election. (10 ILCS 5/16-10)
Monday, 4/4/11	1	Election Authority	Last day for any registered voter presently within the United States, to vote in-person at the election authority, or municipal, township or road district clerk who is authorized to conduct absentee voting. (10 ILCS 5/19-2)

2011 ELECTION CALENDAR

DATE	DAYS BEFORE ELECTION	PERSON RESPONSIBLE	EVENT
Tuesday, 4/5/11	0	Election Authority	ELECTION DAY – Consolidated Election. First Tuesday in April in odd-numbered years, unless delayed by Passover. Polls open from 6 a.m. to 7 p.m. (10 ILCS 5/2A-1.1(a))
DATE	DAYS AFTER ELECTION	PERSON RESPONSIBLE	EVENT
Tuesday, 4/26/11	21	Election Authority (County Clerk or Board of Election Commissioners)	Within 21 days of election, election authorities canvass the election results and proclaim winners, and success or failure of public propositions. (10 ILCS 5/22-17)
Monday, 5/1/11	26*	Unsuccessful Candidate	Within 5 days after the last day for proclamation of results, a candidate may file a petition with the election authority for a discovery recount of not more than 25% of precincts, if he/she received at least 95% of number of votes cast for any successful candidate for the same office. (10 ILCS 5/22-9.1) The petition for a discovery recount is filed with the County Clerk with a fee of \$10 per precinct. (10 ILCS 5/22-9.1) <i>*Note: Because the precise date set by law falls on a Sunday, we recommend taking action no later than Friday, April 29, 2011.</i>
Monday, 5/1/11	27* See note above.	Write-in candidate	Within 5 days of the proclamation of results, a successful write-in candidate must file a Statement of Candidacy and Receipt for filing Statement of Economic Interest with the County Clerk. (10 ILCS 5/7-60.1, 5/10-5; 5 ILCS 420/4A-101)
Tuesday, 5/3/11	28	College or School Board	Within 28 days of the election date, the organizational meeting of college and school boards is held. Elect President, Vice President and Secretary to two-year terms. However, the Board may, by resolution, establish one-year terms for these officers. (105 ILCS 5/10-13, 5/10-13.1, 5/10-14, 5/10-16; 110 ILCS 805/3-8)
Thursday, 5/26/11	51	Unsuccessful Candidate	Unsuccessful candidate must, within 30 days after the proclamation of results by the canvassing agency, file any petition in the circuit court to contest the election. (10 ILCS 5/23-20)
Wednesday, 10/5/11	6 months	Secretary of Board	Nominating papers may be disposed of. (10 ILCS 5/10-7)

CONSOLIDATED ELECTION – CANDIDATES’ GUIDE TO AVOIDING OBJECTIONS

The Election Code, School Code, Municipal Code and Community College Act set forth specific filing requirements for persons seeking election to School Board, Regional Board of School Trustees, Municipal Boards and Community College Board of Trustee offices. Care must be taken to comply with all filing deadlines and requirements to avoid objections.

OFFICES

- ▶ Board of Education
105 ILCS 5/10-10
- ▶ Regional Board of School Trustees
105 ILCS 5/6-2
- ▶ Community College Board of Trustees
110 ILCS 805/3-7
- ▶ Elective Municipal Office
65 ILCS 5/3.1-10-5

QUALIFICATIONS

U.S. citizen; 18 years of age; registered voter. (10 ILCS 5/3-1)

School Board: A resident of the territory of the district for at least 1 year immediately preceding this election. (105 ILCS 5/10-3, 5/10-10.)

Regional Trustee: Qualified voter of the educational service region. (105 ILCS 5/6-10)

College: Resident for at least 1 year of the State and territory which on the date of the election is included in the Community College District. (110 ILCS 805/3-7)

Elective Municipal Office: See 65 ILCS 5/3.1-10-5.

Notes: A school trustee or treasurer may not also serve as a member of a school board. (105 ILCS 5/10-10.)

There may be residential restrictions for candidates in certain districts.

DEFINITIONS

Local Election Official: The Secretary of a school/college board or his/her designee.

Election Authority: A County Clerk and/or Board of Election Commissioners.

Electoral Board: A three-member board that hears and decides objections to nomination papers or petitions.

Canvassing Agency: The election authority for the jurisdiction in which your main office is located.

WHERE TO FILE

File in the office of the school or college district with the local election official (usually Secretary of Board or designee) or the municipal clerk. On the last filing day, the office must be open until at least 5 p.m. to accept filings.

WHAT TO FILE

1. **Statement of candidacy.** (10 ILCS 5/10-5) Designate whether filing for a full-term or to fill an unexpired term arising due to a vacancy. (105 ILCS 5/10-10; 110 ILCS 805/3-7) *When both full-term and short-term (vacancies) seats are available, candidates should be careful to indicate “full-term,” “four-year term,” “two-year term,” or “to fill vacancy” on each petition sheet as part of the title of the office, on the Statement of Candidacy, and on all other election documents. Failure to do so may result in invalidation of the nomination papers.*
2. **Petition for nomination.** (10 ILCS 5/10-4, 5/10-5) Most successful election objections are based on errors in a candidate’s nominating petition. Thus, you must strictly adhere to the rules governing nominating petitions.

Form of petition. The petition signature sheets must be in the form required by law. The heading on each page must be identical. Each page of the petition must also contain a “circulator’s affidavit” stating his/her address and that he/she circulated the petition; certifying that the signatures on that page of the petition were signed in his/her presence, and the signatures

are genuine; and either (1) indicating the dates on which that page of the petition was circulated, (2) indicating the first and last dates on which the petition sheet was circulated, or (3) certifying that none of the signatures were signed more than 90 days preceding the last day for filing of the petition. (10 ILCS 5/10-4) **Do not** use old petition forms which refer to the circulator being a registered voter in the district and which fail to indicate that the circulator is over 18 years of age and a U.S. citizen.

The original petitions with accompanying documents must be neatly fastened together at the top in a secure and suitable manner in book form. Do not use paper clips or staples, but instead punch holes at the top edge and bind through the holes. **Each petition signature page must be numbered consecutively.**

The importance of strict compliance with the Election Code's requirements for the form of petitions cannot be overemphasized. Many types of deficiencies have been found to be cause for invalidating a nominating petition. The following are just a few examples:

- ▶ Failure to consecutively number petition pages. *El-Aboudi v. Thompson*, 293 Ill. App. 3d 191, 687 N.E.2d 1166 (2d Dist. 1997) (citing cases).
- ▶ Failure to bind the nomination papers securely. *Girov v. Keith*, 341 Ill. App. 3d 902, 793 N.E.2d 935 (3d Dist. 2003).
- ▶ One complete set of original nominating papers must be submitted. A petition, once filed, cannot be withdrawn from the Secretary's office or supplemented by additional sheets.
- ▶ The petition circulator must personally appear before the notary public who notarizes the circulator's affidavit. *Bowe v. Chicago Electoral Board*, 79 Ill.2d 469, 404 N.E.2d 180 (1980). We strongly recommend that school staff and board members **do not** notarize candidate petitions, especially while on government-owned property or while on duty as a government employee.

Number of signatures. Candidate petitions for boards of education or community college boards

must be signed by at least 50 voters or 10% of the registered voters, whichever is less, residing within the district. Petitions for candidates for the office of school director must be signed by at least 25 voters or 5% of the registered voters, whichever is less, residing within the district.

3. **Receipt for filing a Statement of Economic Interests.** (5 ILCS 420/4A-101 *et seq.*)

Note: The actual Statement of Economic Interests is filed with the County Clerk of the county in which the principal office of the unit of government is located. (5 ILCS 420/4A-106) Both the statement and the receipt should indicate the **full title** of the office sought, including the name of the school district and vacancy, if any. (*E.g.*, "Member of the Board of Education of Apple School District 12, Lincoln County, Illinois, full term.")

- ▶ The receipt **must** be for a Statement of Economic Interests **filed in calendar year 2010**. Filing a Statement of Economic Interests receipt from a previous year invalidates the nomination papers. *Jenkins v. McIlvain*, 338 Ill. App. 3d 113, 788 N.E.2d 62 (1st Dist. 2003).

HOW TO FILE

The candidate may file by mail or in person commencing during the normal opening hour starting Monday, December 13, 2010, through 5 p.m., Monday, December 20, 2010. (10 ILCS 5/10-6) All candidates who file as of the normal opening hour of the first day shall be deemed simultaneously filed. Similarly, nominating papers delivered in the first mail of the first filing day are also considered simultaneously filed. All other candidates are listed in order of actual receipt. If a simultaneous filing occurs at the opening moment of the filing period, the order of filing is determined by public lottery. Each candidate who simultaneously filed must receive 7 days' prior written notice of the time and place of the lottery. A candidate may send a representative to file his/her petitions.

WITHDRAWAL OF CANDIDACY

On or before January 27, 2011, any candidate may submit a notarized statement to the local election official withdrawing his/her candidacy. (10 ILCS 5/10-7)

BOARD MEMBERS / TRUSTEES FILLING VACANCIES

School Boards of Education. Within five days of vacancy, the Board must notify the Regional Superintendent. The Board must, within 45 days, appoint someone to fill the vacancy until the next regularly scheduled election. If the vacancy occurs with less than 868 days remaining in the term, **or** fewer than 88 days before the next regularly scheduled election), the Board of Education can appoint a member to fill the full **unexpired term**; no election to fill the unexpired term for that vacancy is required. (105 ILCS 5/10-10) The term's expiration date will vary depending on when the organizational meeting is held.

College Boards of Trustees. Whenever a vacancy occurs, the remaining trustees appoint a person to fill the vacancy. If the remaining trustees fail to fill the vacancy within 60 days after the vacancy occurs, the chairman of the Illinois Community College Board

appoints a person to fill the vacancy. The person appointed serves until a successor is elected and certified in accordance with the Election Code. If the vacancy occurs with less than four months remaining before the next scheduled consolidated election, and the term of office of the trustee vacating the position is not scheduled to expire at that election, then the appointee's term shall extend through that election and until the succeeding consolidated election. If the term of office of the trustee vacating the position is scheduled to expire at the upcoming consolidated election, the appointed member shall serve only until a successor member is elected and qualified at that election. (110 ILCS 805/3-7)

PETITION CIRCULATORS

Petition circulators need not be registered voters or even reside in the district. They must, however, be at least 18 years of age and be U.S. citizens.

M. Neal Smith of the firm's Joliet office and Heidi A. Katz of the firm's Chicago office prepared this publication.

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